

**SONOMA TOWNHOMES AT DORAL  
COMMUNITY ASSOCIATION, INC**  
c/o Unlimited Property Management  
7665 NW 50<sup>th</sup> St.  
Miami FL 33166

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| <b>NOTICE OF ANNUAL MEETING AND BOARD ELECTION</b> |
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**TO:** All Members.

**FROM:** Board of Directors, Sonoma Townhomes at Doral Community Association, Inc.

**DATE:** Wednesday October 29<sup>th</sup>, 2025.

**NOTICE** is hereby given that the Annual Meeting and Election of Directors of **Sonoma Townhomes at Doral Community Association** will occur at the date, time, and place listed below:

**DATE:** **Wednesday, October 29<sup>th</sup>, 2025.**

**LOCATION:** **Doral Legacy Park  
11400 NW 82nd Street, Doral, FL 33178**

**TIME:** **6:00 p.m. (Sign-in procedures and registration of proxies will commence at 5:30 p.m.)**

**PURPOSE:** **1. Annual Meeting and Election of Directors.  
2. Organizational Meeting of newly elected Board of Directors.  
There shall be five (5) Director positions up for election.**

**A. ANNUAL MEETING AND ELECTION OF DIRECTORS AGENDA**

1. Call to Order.
2. Proof of Notice of Annual Meeting and Board Election.
3. Determination of Quorum.
4. Reading or Waiver and Approval of Minutes of the 2024 Annual Membership Meeting.
5. General discussion and explanation of election procedures.
6. Request for nominations from the floor for candidates for the Board of Directors.
7. Presentations/speeches from nominated candidates (limited to 2 minutes per candidate).
8. Appointment of impartial Inspectors of Election Committee who shall be counting the ballots.
9. Voting for Directors.
10. Ballot Count.
11. Open Forum while votes are being counted.
12. Announcement of Directors elected to the Board.
13. Adjournment.

**B. AGENDA FOR ORGANIZATIONAL MEETING OF THE NEWLY ELECTED BOARD**

1. Call to order.
2. Establishment of a quorum of Directors.
3. Election of Officers.
4. Adjournment.

**SONOMA TOWNHOMES AT DORAL COMMUNITY ASSOCIATION, INC.**

## GENERAL PROXY

Property Address: \_\_\_\_\_

**Annual Meeting Date:** October 29<sup>th</sup>, 2025.

**Annual Meeting Time:** 6:00 p.m.

**Annual Meeting Place:** Doral Legacy Park - 11400 NW 82nd Street, Doral, FL 33178

The undersigned Homeowner hereby appoints \_\_\_\_\_, to serve as my proxy holder (if left blank, the Secretary of the Association shall automatically be appointed) to appear at the Annual Meeting and Election of Directors to represent me with the purpose of obtaining a quorum and cast votes for me and to the same extent and with the same effect as if I would personally be at the meeting, with full power of substitution, and for all lawful adjournments of such Meeting held within (90) days of the date for which the Meeting was originally called, if any, unless this Proxy is revoked in writing by the undersigned, and I hereby revoke any other proxy heretofore given.

General Powers: I hereby authorize and instruct my proxy holder to use his/her best judgment to vote on all issues which might be brought up for a vote by the members at the meeting, including, but not limited to, the election of members to the Board of Directors.

Homeowner (Signature)

Date \_\_\_\_\_

Homeowner (Print Name)

## For Management Use Only

Sonoma Townhomes at Doral Account #: \_\_\_\_\_ Valid Proxy:    Yes        No

## Substitution of Proxy

**Do Not Fill Out unless a substitution of proxy is necessary.** In case the proxy holder designated above is unable to attend the Annual Meeting, he/she can appoint another proxy holder to substitute for him/her.

The undersigned, appointed as proxy holder above, hereby designates \_\_\_\_\_ to substitute for me in the proxy set forth above.

Proxy Holder signature

Date \_\_\_\_\_

**IN NO EVENT SHALL THIS PROXY BE VALID FOR A PERIOD LONGER THAN NINETY (90) DAYS AFTER THE DATE OF THE FIRST MEETING FOR WHICH IT WAS GIVEN.**

# VOTING CERTIFICATE

To the Secretary of **SONOMA TOWNHOMES AT DORAL COMMUNITY ASSOCIATION, INC.**  
(the "Association")

THIS IS TO CERTIFY that the undersigned, constituting all of the authorized corporate officers, employees, or agents of the Corporation which owns the Home located at:

\_\_\_\_\_, have designated

\_\_\_\_\_  
(Name of Voting Representative)

as their authorized representative to cast all votes and to express all approvals that such Corporate Homeowner may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration, the Articles, and By-Laws of the Association.

The following example illustrates the proper use of this Certificate:

- (i) Home owned by Overseas, Inc., a corporation. Voting Certificate must be filed designating an officer, employee, or agent entitled to vote the Voting Interest of the Home, and must be signed by the President, Vice-President, or other authorized representative of the Corporation and attested to by the Secretary or Assistant Secretary of Corporation.

This Certificate is made pursuant to the Declaration and the By-Laws and shall revoke all prior Voting Certificates and be valid until revoked by a subsequent Certificate.

DATED \_\_\_\_\_.

\_\_\_\_\_  
**Name of Corporation**

\_\_\_\_\_  
**Authorized Corporate Representative #1 (Signature)**

\_\_\_\_\_  
**Authorized Corporate Representative #1 ( Print Name)**

\_\_\_\_\_  
**Authorized Corporate Representative #2 (Print Name)**

\_\_\_\_\_  
**Authorized Corporate Representative #2 (Print Name)**

\_\_\_\_\_  
**Authorized Corporate Representative #3 (Signature)**

\_\_\_\_\_  
**Authorized Corporate Representative #3 (Signature)**

\_\_\_\_\_  
**Authorized Corporate Representative #4 (Print Name)**

\_\_\_\_\_  
**Authorized Corporate Representative #4 (Print Name)**

**NOTE: This form is not a proxy and should not be used as such.**